



CONTINUITY SHOP

Business Continuity Basics

Course Outline

Course Overview

Looking to quickly grasp the principles and practices of Business Continuity Management (BCM)? Look no further! Our one-day course provides a comprehensive overview of BCM, incorporating the principles, terminology, and industry best practices outlined in the Business Continuity Institute's Good Practice Guidelines. This course is specifically designed for individuals who are new to the field of business continuity and need to quickly familiarize themselves with the essential terminology and practices of BCM.

Key Course Features:

- Understanding the Imperative of Continuity Planning
- Navigating the Language, Concepts, and Tools of Business Continuity
- Defining Continuity Requirements and Selecting Appropriate Recovery Strategies
- Gaining Insight into the Essential Elements of a Comprehensive Continuity Plan
- Practical Approaches to Plan Exercising and Validation
- Exploring the Key Components of a Business Continuity Programme

Our course not only covers the essential knowledge required for effective BCM but is also endorsed by the British Standards Institution (BSI) due to its alignment with ISO 22301, further highlighting its relevance and credibility.

Led by experienced industry professionals, our engaging sessions blend theoretical foundations with practical insights. Through interactive discussions, case studies, and exercises, you will gain a solid understanding of BCM and be equipped with the necessary tools to contribute effectively to your organization's continuity efforts.

Don't miss this opportunity to quickly build your knowledge and expertise in BCM. Enroll now and empower yourself with the fundamental principles and practices that will shape your understanding of business continuity management.

Learning Outcomes

You will have a basic knowledge of the terminology and practices of business continuity management.

Taking the Course

The Business Continuity Basics Course is 1 day long. The course is run via three channels:

- Classroom-based at one of our nationwide training venues.
- Remote Tutor-Led Training via Microsoft Teams
- In-House at any location in the world, or remotely via Microsoft Teams

Course Schedule

Day	Session	Activity
1	1	Principles, concepts and language
	2	The BCM programme, Business Impact Analysis
	3	BC strategies and BC plan(s)
	4	Exercising the plan, Awareness and Training

About Our Online Training

Our tutor-led online training aims to replicate the classroom training experience as closely as possible, with full interaction between the tutor and delegates. We exclusively use MS Teams for online training. You can download the app for free direct from Microsoft. Please ensure your computer meets the minimum requirements for Teams before the training begins. You may also need to check with your IT administrators that you do not need any particular settings to be able to successfully use the app.

Any Questions?

Call Us

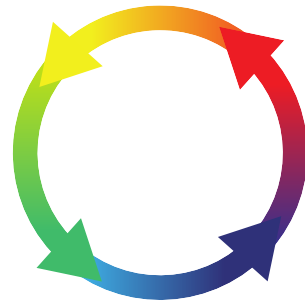
+44 (0) 161 743 3550

Email Us

info@continuityshop.com

Visit our Website

www.continuityshop.com



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